

Long Term Care OMBUDSMAN

DISCLOSURE OF INTEREST FORM

To be completed at start of employment and volunteer work, and annually by Board members and others as requested. A new form must be completed following any change. A “member of your family” is defined here as including parent, child, and spouse.

Name: _____

- LTCO Staff member
- LTCO volunteer and/or Board of Trustees member

1. Volunteers and Board Members

- a. Current Employment: Describe your current job, including job title, duties, responsibilities, and employer (including self-employment):

- b. Are you or a member of your family employed by an entity that does or has done business with LTCO? If so, please explain.

- c. Are you or a member of your family employed by an entity that provides services or reasonably could provide services to long term care consumers, their representatives and/or their families of LTCO? If so, please explain.

2. Business Interests

- a. Describe any financial or business interest you or a member of your family has in any entity that does business with LTCO.

- b. Describe any financial or business interest you or a member of your family has in any entity that provides services to long term care consumers, their representatives and/or their families.

- c. Describe any financial or business interest you or a member of your family has with another LTCO Board member (or had in the prior calendar year – for purposes of the Form 990).

3. Board and Organizational Memberships

- a. Do you or a member of your family serve on a board or advisory committee of an entity that has a collaborative relationship with LTCO? If so, please explain.

- b. Do you or a member of your family serve on a board or advisory committee of an entity that provides services to long term care consumers, their representatives and/or their families of LTCO? If so, please explain.

- 4. Public Positions:** Do you or a member of your family hold an elected or appointed public office? If yes, please explain.

Signature

Date

Print Name

Note: Failure to report a relationship that could potentially be a conflict of interest with LTCO can result in termination of employment or voluntary involvement with LTCO.