

Cash Basis Reporting		Actual Aug 2011	Budget Aug 2011	Monthly Variance	Actual 2011 YTD	Budget 2011 YTD	Variance \$	Variance YTD %	Variance notes
Aug-11									
Non-Personnel Expense Breakdown									
Consulting Fees and Contract Services	\$476	\$750	\$274	\$5,789	\$6,000	\$211	4%		
Auditing and Accounting Fee	\$1,197	\$1,250	\$53	\$13,810	\$10,000	(\$3,810)	-38%	Audit/Actg fees spread across the year in budget, audit paid in full 7/2011	
Office Supplies (office & volunteers)	\$764	\$833	\$69	\$5,582	\$6,664	\$1,082	16%	Efficiencies in place	
Computers & Computer Equipment, website	\$120	\$333	\$213	\$3,716	\$2,664	(\$1,052)	-40%	Website consulting services, purchase of 3 computers	
Computer Software	\$0	\$331	\$331	\$421	\$2,386	\$1,965	82%	United Way accounting software purchase eliminated	
In-house copying	\$0	\$208	\$208	\$2,213	\$1,664	(\$549)	-33%	In-house copies budgeted quarterly/more copies for discharge training	
Telephone Expense	\$732	\$750	\$18	\$6,346	\$6,000	(\$346)	-6%		
Postage and Shipping	\$22	\$376	\$354	\$2,986	\$3,008	\$22	1%		
Office Rent and Electricity	\$4,192	\$4,151	(\$41)	\$37,133	\$33,208	(\$3,925)	-12%	9 months rent (Jan to Sept 2011)-rent increase 3%	
Repair and Maintenance Expenses	\$0	\$183	\$183	\$349	\$1,467	\$1,118	76%		
Equipment Rental	\$0	\$313	\$313	\$1,506	\$2,500	\$994	40%	Copier lease paid off	
Publications	\$0	\$125	\$125	\$129	\$1,000	\$871	87%		
Outside Printing	\$410	\$42	(\$368)	\$1,236	\$336	(\$900)	-268%	Materials for UWS project not budgeted; more brochures, Envelopes for discharge training not budgeted	
Professional Dues/Advertising	\$0	\$42	\$42	\$26	\$336	\$310	92%		
Travel Reimbursement Field	\$1,524	\$667	(\$857)	\$9,798	\$5,333	(\$4,464)	-84%	Extra staff travel/visits, community events, Home Choice travel up due to more cases	
Travel Reimbursement Training	\$678	\$517	(\$161)	\$3,583	\$4,136	\$553	13%		
In House Training	\$0	\$208	\$208	\$306	\$1,664	\$1,358	82%		
LTCCO Workshop, Conference & Mtg Expense	\$819	\$708	(\$111)	\$4,702	\$5,664	\$962	17%		
Home Choice Purchases (To be reimbursed)	\$132	\$0	(\$132)	\$6,608		(\$6,608)		Reimbursements goods and services 2010-2011 cases	
Home Choice Contract Labor	\$915	\$850	(\$65)	\$4,490	\$6,800	\$2,310	34%		
Marketing/Public Relations	\$0	\$400	\$400	\$800	\$3,200	\$2,400	75%		
Insurance	\$0	\$275	\$275	\$3,048	\$2,200	(\$848)	-39%	Expense averaged across year	
Misc. Expense	\$0	\$0	\$0	\$0	\$0	\$0			
Interest Expense	\$0	\$83	\$83	\$0	\$667	\$667	100%	Expense averaged across year	
TOTAL NON-PERSONNEL COSTS	\$11,980	\$13,395	\$1,415	\$114,576	\$106,897	(\$7,679)	-7%		